



Whinfield Primary School

Governor Expenses and Allowances Policy

Policy agreed and accepted by: Full Governing Body

Date: 27th November 2019

Whinfield Primary School Governing Body

Introduction

The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013 apply to all maintained schools and came into force on 1 September 2013. The regulations make provision for allowances to be paid to governors or associate members for out-of-pocket expenses incurred in the context of carrying out their duties.

Any claim for expenses has to be met from the school's delegated budget.

Examples of when a claim may be made for incurred expenses are given below, but it is for each governing body to take account of its individual needs and determine the basis on which a claim can be made and the criteria to be followed. Governing bodies may, for example, wish to consider the inclusion of other criteria such as reimbursement for the provision of equipment and/or support for governors with special needs or where an individual's first language is not English or agree no expenses are to be claimed by governors.

- Child care or babysitting
- Care arrangements for an elderly or dependent relative
- Telephone charges, photocopying, stationery, etc
- Travel and subsistence

Paying Allowances

Governors unanimously agreed that no expenses should be paid to governors of Whinfield primary School at the full governing body on 27th November 2019.

This policy applies equally to all categories of governor, including associate members.

Governors agreed this policy should be reviewed every year.